Annual Quality Assurance Report (AQAR) of the IQAC

Name of the College: **Fakir Mohan (Autonomous) College, Balasore**

Name of the Affiliating University: **Fakir Mohan University, Balasore**

Year of Report:2012-13

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

(a) Take steps for reaccreditation.

(b) Submission of proposal to INFLIBNET to organize a seminar on e- resources.

(c) To conduct a seminar on the functioning of Autonomous Colleges.

(d) Utilization of UGC 11th plan grant.

(e) Opening of new P.G. courses in English and M.Phil. courses in Odia

(f) Infrastructure development

(g) Expansion of Academic Block

Section B: Details in Respect of the following (Attach Separate Sheet)

1	Activities Reflecting the goals and objectives of the college	In addition to effective class-room teaching, students are encouraged to participate in co-curricular and extra-curricular activities like sports, Yoga, NCC, NSS,YRC activities. Seminar/symposium/workshop have been made a part of the curriculum. Students are also introduced to interdisciplinary subjects like Environmental Studies. Cultural activities like Drama, Debate and other literary competitions are conducted with a view to transforming higher education into an effective instrument of socio-economic change and an all-round development.
2	New academic programme initiated (UG & PG)	Proposals sent to the Government.
3	Innovations in curricular design and transaction	Curriculum revised by the respective board of studies keeping the needs of the students in mind.
4	Inter-disciplinary programmes started	Diploma in Business English and Diploma in Journalism and Mass Communication; IGNOU and IGNOU-ODL for dual degree.
5	Examination reforms implemented	NIL
6	Candidates qualified: NET/ SLET/ GATE etc.	Data not available.
7	Initiative towards faculty development programmme	A faculty development programme for teachers and another programme for ministerial staff on Computer Literacy and Documentation was conducted during the session.

8	Total number of seminars/ workshops conducted	National Seminars – 01, State Level Seminar -06
9	Research Projects a) Ongoing, b) Completed	a)On going---1. One major research project of Dr. G.N.Dash, English on General Semantics 2. Nil
10	Patents generated, if any	NIL
11	New collaborative research Programmes	NIL
12	Research grants received from various agencies	UGC(for Major and Minor Research Projects)
13	Details of research scholars	1.Four research scholars under Dr G.N.Dash(English)2. One research scholar under Dr. K.Dey (Odia) 3. One research scholar under Dr. D.Behera (Odia) 4. Three research scholars under Dr. N.Panigrahi (Odia)
14	Citation index of faculty members and impact factor	Not available.
15	Honour/Awards to the faculty: National & International	Dr D.Padhi,Prof. in charge of YRC , got State-level award for the activities of YRC.
16	Internal Resources Generated	The college has permitted State Bank of India to use a part of its building as its Branch Office and another building for operating an ATM Counter. The State Bank of India offers an annual amount of Rs.1,64,000/- as user's fees. The IGNOU regularly gives user fees for using the college infrastructure. Over and above this, the college runs three self-financing courses.
17	Details of departments getting assistance/ recognition under SAP, COSIST (ASSIST)/DST, FIST and other programmes	NIL
18	Community Services	1. NSS boys' and girls' wing organized an awareness camp in the adopted village Mendhasul on " Child drop outs from primary education-few practical tips to handle ". 2. YRC organized a Eye-camp and one health check-up camp in the college .
19	Teachers and Officers Newly Recruited	Recruitment is done by the Government. However, the college employs guest faculties as and when required.
20	Teaching-Non-Teaching Staff Ratio	28:68
21	Improvements in the Library Services	During the present session, the college received Govt. allotment amounting to Rs 23,000, which was used for the purchase of 93 books. UGC gave an allotment of Rs 2,17,443 for journals and magazines. Three hundred and fifty journals and one hundred and fifty magazines were subscribed. An amount of Rs 21,765 was also received as Library Development Fund and was utilized

		on that head.
22	New Books/ Journals Subscribed and their value	Three hundred and fifty journals and one hundred and fifty magazines were subscribed with the UGC allotment of Rs2,17,443.
23	Courses in which student assessment of teachers is introduced and the action	Feedback is received from the students of all streams.
24	Feedback from stakeholders	Feedbacks from parents are handled at the annual parents' meet. The Alumni association regularly give constructive suggestions.
25	Unit cost of Education	Rs 19,200 per annum
26	Computerization of Administration and process of Admission and Examination result	All the works of the office excepting the collection of different fees, viz. examination, development, sports and games etc.from the students, are carried out chiefly through computers. The salary bill and disbursement thereof and other financial transactions with the Government are done online. Computerization of office administration is in progress.
27	Increase in the infrastructural facilities	Construction work for a 100 seated women's hostel and a new separate Academic Block (East Campus) has started.
28	Technology up-gradation	Library automation has been initiated with SOUL software.
29	Computer and Internet access and training to teachers and non-teaching staff and students	Computer centre has been established in the college and the students are given access to web sources. Language Lab. Provides facilities for language learning.
30	Financial aid to students	1. National Scholarship for U.G. students: Rs. 10000/- per annum 2. National Scholarship for P.G. students: Rs. 20000/- per annum 3. Senior Merit Medhabruti for U.G. Students: Rs. 5000.00 per annum 4. P.G. Merit Scholarship: Rs. 10000.00 per annum 5. Prerana Scholarship for SC/ST Hosteller Students of U.G. & P.G. classes: Rs. 10000/- plus Course fee & other fees 6. Prerana Scholarship for SC/ST Day Scholar Students of U.G. classes: Course fee & other fees

		7. Prerana Scholarship for OBC/SEBC Students of U.G. & P.G. classes: Course fee & other fees 8. Inspire Scholarship for Science U.G Students: Rs. 60000/- 9. Banishree Scholarship for P.H. Students of U.G. and P.G.: 3000/- per annum Minority Scholarship for U.G. & P.G. Students: Rs. 5000/- per annum
31	Activities and support from the Alumni Association	The Alumni Association gives awards and citations to meritorious students and sincere teachers every year. The association regularly organizes blood donation camp, health check-up camps for senior citizens free of cost.
32	Activities and support from the Parent-Teacher Association	The Principal invites the parents once in every year to receive constructive suggestions.
33	Health Services	The college does not have a regular health-care unit. However, health camps are organized by the YRC and NSS units of the college for health Check-up of the students and staff
34	Performance in sports activities	College organizes athletics and sports events regularly and sends sportsmen to college and University level events. College has been awarded the Inter University Champion, Runners-up in Inter University volleyball championship this year . and staff .
35	Incentives to outstanding sportspersons	Outstanding sportspersons are given prizes /cash awards and also are given due weightage in admission and also during employment.
36	Students achievements and awards	Many pass-out students qualified to take admission in P.G. courses in different universities of repute and vocational courses.
37	Activities of the Guidance and Counseling Unit	College organized career counseling seminars to guide students. Counselling classes are conducted by the college under the auspices of Students' Information Bureau, Govt. of Odisha.

38	Placement services provided to students	TCS and Shoppers Stop conducted interviews for placement in their companies.
39	Development programme for non-teaching staff	From time to time Govt. conducts training programme for non-teaching staff for implementation of e-governance viz. 1. HRMS, 2. PIMS, 3. IOTMS.
40	Good practices of the institution	1. College has been conducting Induction programme for the freshers from the academic session 2005-06. 2. College has a compulsory dress code for students from 2005-06 3. College regularly organizes Yoga camp for students and senior citizens of the district. 4. There is a regular plantation drive every year. 5. College distributes academic calendar every year.
41	Linkages developed with National/ International, academic/ research bodies	I.G.N.O.U and Convergence Centre of IGNOU operate in the college. National research bodies like I.T.R. and D.R.D.O. allow the students to use their facilities for academic use.
42	Action taken report on the AQAR of the previous year	Proposals are being prepared for submission to N.A.A.C. for reaccreditation. Conducted a seminar on the functioning of Autonomous Colleges to revamp the academic ambience.
43	Any other relevant information the institution wishes to add.	NIL
C.	Outcomes achieved by the end of the year	Success is about 70% of the plan chalked out in the beginning of the year .
D.	Plan of the college for the next year	1. Submission of SSR report to NAAC 2. Departments will organize Seminars/workshops before the visit of the peer team. 3. Govt. and P.W.D. authorities will be requested to give a facelift to the college. 4. The new academic block in the new campus shall be provided with the necessary furniture etc. to make it user friendly. 5. To speed up Library automation process. 6. To improve the academic ambience of the college.

Name & Signature of the
Director/ Coordinator, IQAC

Name & Signature of the
Chairperson, IQAC